



GERRISH TOWNSHIP

Kathleen Patchin, Clerk

2997 E. Higgins Lake Drive

Roscommon, MI 48653

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Clerk Patchin Report September 2021

Attended and prepared for the following meetings:

- September 14, 2021 Regular Meeting
- October 7, 2021 Special Meeting
- Webinars on election security, Treasury Chart Cart

Meeting with attorney Scott Hess on various issues.

Completion of minutes and actions on meetings.

Website maintenance and meeting postings.

All Human Resources, Payroll, Accounts Payable, General Ledger processing.

Filing on sales and use taxes.

Numerous communications with residents on various issues.

Thank you.....Kathleen ☺